

SCIENCE AND TECHNOLOGY CENTER IN UKRAINE - STCU

Draft 2007 Administrative Operating Budget 01 January - 31 December, 2007

	2006 Budget	Spent as of 31. Dec	Projected Final 4 Mo. Exp	Projected Final Year Exp.	Projected Remaining Budget	Draft 2007 Budget	% Change in AOB Line Y-O-Y	Note
Personnel								
LOCAL GRANT PAYMENTS	\$ 752 800	\$ 468 138	\$ 274 998	\$ 743 136	\$ 9 664	\$ 762 910	1,34%	1
STAFF EDUCATION & TRAINING	\$ 88 520	\$ 48 037	\$ 37 500	\$ 85 537	\$ 2 983	\$ 88 520	0,00%	2
EMPLOYEE MORALE & WELFARE	25 000	12 890	12 000	24 890	110	20 000	-20,00%	3
MEDICAL & DENTAL PLANS	90 000	39 262	40 000	79 262	10 738	90 000	0,00%	4
Subtotal	\$ 956 320	\$ 568 327	\$ 364 498	\$ 932 825	\$ 23 495	\$ 961 430	0,53%	
Travel								
INTERNATIONAL TRAVEL	\$ 37 300	\$ 9 075	\$ 13 000	\$ 22 075	\$ 15 225	\$ 38 600	3,49%	5
TRAVEL WITHIN THE CIS	\$ 138 840	\$ 70 695	\$ 36 000	\$ 106 695	\$ 32 145	\$ 128 840	-7,20%	6
LOCAL TRAVEL	22 925	10 602	5 500	16 102	6 823	22 925	0,00%	7
Subtotal	\$ 199 065	\$ 90 372	\$ 54 500	\$ 144 872	\$ 54 193	\$ 190 365	-4,37%	
Office Operations								
REPRESENTATION	\$ 15 000	\$ 1 682	\$ 6 000	\$ 7 682	\$ 7 318	\$ 10 000	-33,33%	8
POSTAGE AND DELIVERY	10 000	6 543	3 300	9 843	157	11 000	10,00%	9
CUSTOMS STORAGE	500	(198)	-	(198)	698	500	0,00%	10
GENERAL OFFICE SUPPLIES	26 000	18 764	9 300	28 064	(2 064)	28 000	7,69%	11
OFFICE EQUIPMENT REPAIR/MAINT	5 000	929	1 000	1 929	3 071	3 000	-40,00%	12
VEHICLE OPERATIONS	20 000	11 159	8 000	19 159	841	25 000	25,00%	13
PRINTING AND REPRODUCTION	33 000	12 052	8 000	20 052	12 948	25 000	-24,24%	14
TELECOMMUNICATIONS SERVICES	47 000	35 004	17 502	52 506	(5 506)	50 000	6,38%	15
BUSINESS MEETINGS & CONFERENCE	6 000	5 360	1 000	6 360	(360)	6 000	0,00%	16
SUBSCRIPTIONS AND PUBLICATIONS	8 000	1 527	3 000	4 527	3 473	4 000	-50,00%	17
PUBLIC AFFAIRS	46 000	27 749	13 874	41 623	4 377	-	-100,00%	18
BUILDING SUPPLIES	12 000	7 968	3 984	11 952	48	12 000	0,00%	19
BRANCH OFFICES OVERHEAD	\$ 87 600	\$ 38 706	\$ 38 000	\$ 76 706	\$ 10 894	\$ 73 800	-15,75%	20
INSURANCE EXPENSE	9 000	4 290	4 500	8 790	210	11 000	22,22%	21
BANK FEES - OFFSHORE	75 000	56 530	28 265	84 795	(9 795)	80 000	6,67%	22
BANK FEES - ONSHORE	50 000	20 223	15 000	35 223	14 777	42 000	-16,00%	23
Subtotal	\$ 450 100	\$ 248 288	\$ 160 725	\$ 409 013	\$ 41 087	\$ 381 300	-15,29%	
Contracted Services								
LEGAL SERVICES	\$ 10 000	\$ 4 095	\$ 9 000	\$ 13 095	\$ (3 095)	\$ 15 000	50,00%	24
ACCOUNTING AND AUDITING	92 001	92 001	-	92 001	-	91 624	-0,41%	25
OTHER PROFESSIONAL	74 560	27 232	13 616	40 848	33 712	28 000	-62,45%	26
Subtotal	\$ 176 561	\$ 123 328	\$ 22 616	\$ 145 944	\$ 30 617	\$ 134 624	-23,75%	
Subtotal Recurring Costs	\$ 1 782 046	\$ 1 030 315	\$ 602 339	\$ 1 632 654	\$ 149 392	\$ 1 667 719	-6,42%	
Contingency - Recurring	10 000	-	-	-	10 000	10 000	0,00%	34
Total Recurring Costs	\$ 1 792 046	\$ 1 030 315	\$ 602 339	\$ 1 632 654	\$ 159 392	\$ 1 677 719	-6,38%	
Non-Recurring Costs								
FACILITY IMPROVEMENTS	\$ 6 000	\$ -	\$ -	\$ -	\$ 6 000	\$ -	-100,00%	27
FURNITURE & FIXTURES	10 000	1 039	9 000	10 039	(39)	3 000	-70,00%	28
TELECOMMUNICATIONS EQUIPMENT	5 000	-	2 000	2 000	3 000	-	-100,00%	29
OFFICE EQUIPMENT	10 000	583	10 000	10 583	(583)	3 000	-70,00%	30
VEHICLE PURCHASE	-	-	-	-	-	-	N/A	31
COMPUTER HARDWARE	19 295	11 819	8 000	19 819	(524)	12 520	-35,11%	32
COMPUTER SOFTWARE	16 950	5 933	11 000	16 933	17	11 840	-30,15%	33
Subtotal Non-Recurring Costs	\$ 67 245	\$ 19 374	\$ 40 000	\$ 59 374	\$ 7 871	\$ 30 360	-54,85%	
Contingency - Non-Recurring	25 000	-	-	-	25 000	25 000	0,00%	34
Total Non-Recurring Costs	\$ 92 245	\$ 19 374	\$ 40 000	\$ 59 374	\$ 32 871	\$ 55 360	-39,99%	
TOTAL BUDGET:	\$ 1 884 291	\$ 1 049 689	\$ 642 339	\$ 1 692 028	\$ 192 263	\$ 1 733 079	-8,02%	